

First log into the Parent Portal by clicking the Parent Portal Icon on the bottom of any CSD School's Home Page.



## Then once logged into the portal, click "More" under the left menu.

Infinite Campus				•
Message Center	More			
Today				
Calendar	Address Information	>	Quick Links	
Food Service	Demographics	>	City Schools of Decatur	
Discussions	Family Information		Glennwood Elementary	
More	Family Information		Talley Street Upper Elementary	
	Important Dates	>		

Then click on Family Information to update any member of your household's phone, email or relationship information. You can also check your demographics information there as well.

Infinite Campus				<b>.</b>
Message Center	More			
Today			Quick Linko	
Calendar	Address Information	> >	QUICK LINKS	
Food Service	Demographics	>	City Schools of Decatur	
Discussions	Family Information		College Heights Glennwood Elementary	
More			Talley Street Upper Elementary	
	Important Dates	>		

Check to be sure all names, relationships, emergency contacts, household address, phone numbers, and emails and to correct them as needed.

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Messa	age Center	< Back			
Today					
Calend	lar	Jones Information			
Food S	Service	Caregiver #1 Na	ime here		
Discus	sions	Contact Information			
More					
		Phone	Email	Undeto	
		404-XXX-XXXX	john.doe@gmail.com	opuate	
		Relationships			

